

DECISIONS DELEGATED TO OFFICERS

Complete this form to record details of all decisions made by officers acting under delegated powers. Send the completed form to forwardplan@oxford.gov.uk

Decision title:	Planning Submission for Blackbird Leys regeneration outline application.
Decision date:	11/10/24
Source of delegation: State how the decision was delegated. Was it an express delegation made at a meeting or a general delegation under the Council's Constitution?	<p>Cabinet Report 11 March 2020, 'Blackbird Leys Development Project Detailed design':</p> <ul style="list-style-type: none"> • <i>Delegate authority to the Executive Director Development to sign off the Pre-Planning Viability Condition and all other Stage One requirements of the Development Agreement detailed in this report, and confirm the project can move past Gateway One and into Stage Two (detailed design & planning submission) of the Development Agreement;</i>
What decision was made? Explain briefly – include financial details of any income or expenditure relating directly to this decision. Please indicate whether information is exempt / confidential.	To approve the planning application submission of the outline application for Blackbird Leys regeneration project. The outline application will be submitted as part of reserved matters for the hybrid application 23/00405/OUTFUL, which was granted planning permission in October 2023.
Purpose: What does the decision deliver or achieve?	This decision will allow a design proposal for the reserved matters part of application 23/00405/OUTFUL to be submitted, which will complete the Blackbird Leys regeneration masterplan as originally intended. The application being submitted includes the Blackbird Leys community centre and adjacent public space in the district centre.
Reasons: Please provide the reasons for the decision.	<p>This decision is necessary to progress the outline application to planning, which needs to be submitted as a planning condition of application 23/00405/OUTFUL.</p> <p>Officers believe the developer has demonstrated that the outline application scheme complies with the necessary policies, and brief as set out by the Council, including:</p>

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	<ul style="list-style-type: none"> • Proposed Building Size The new community centre must have a minimum of 1,200sqm per Cabinet approval in March 2020. The proposed building has a total gross internal floor area of 1,353sqm. • Proposed Location The location of the proposed Community Centre is in line with the permission sought via the hybrid application with the reference of 23/00405/OUTFUL. • Sustainability of Proposed Building The new building will comply with Building Regulation 25B, which states: <i>where a building is erected, it must be a nearly zero-energy building.</i> Additionally, the community centre building is on track to achieve a BREEAM 'Excellent' rating • Budget The development partner is satisfied the shell and core can be delivered within the budget allowances made within the Development Agreement.
Decision made by: Name and title of officer within the senior management structure	Tom Bridgman Executive Director - Development
Other options considered: List any alternatives that were available to the decision taker and why they were rejected	The Council did not consider an alternative, as this is part of a reserved matters for application 23/00405/OUTFUL, and therefore must be submitted as a planning condition. Furthermore, the outline scheme mentioned here is part of the wider Blackbird Leys regeneration scheme which was approved at Cabinet in March 2020, and therefore must be delivered as a whole.
Documents considered: Please attach any new documents relevant to the decision and state if they are exempt	None
Key or Not Key: (see notes below):	Key
Wards significantly affected: If 2+ wards are significantly affected this will need to be treated as a key decision (see notes below)	Blackbird Leys Northfield Brook

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Declared conflict of interest: Please record any declared conflict of interest by any Cabinet Member consulted on the decision which relates to the decision.	None
This form was completed by: Name & title: Date:	Karoline Soisalo de Mendonca Regeneration Project Manager 04 October 2024

Approval checklist

Delegations made at meetings and the Council's Finance Rules and Contract Rules (Parts 18 and 19 of the Constitution) stipulate who the decision maker must consult with before taking a decision. The table below should be used to record their approval. The relevant Cabinet Member(s) must be consulted on all decisions taken by officers.

Approver	Name and job title	Date
Senior officer(s) e.g. the relevant service manager / head of service where the decision maker is the Chief Executive or an Executive Director.	Carolyn Ploszynski	04/10/24
Executive Director - Development if required by the delegation / Constitution	Tom Bridgman	07/10/24
Head of Financial Services if required by the delegation / Constitution	Nigel Kennedy	09/10/24
Head of Corporate Property if required by the delegation / Constitution	Jane Winfield	08/10/24
Head of Law and Governance if required by the delegation / Constitution	Emma-Louise Jackman	10/10/24
Cabinet Member(s) approval is required for all decisions	Cllr Linda Smith	09/10/24
Ward Member(s) – Ward Members should be told in advance about anything which particularly affects their ward and which is potentially controversial	Cllr Lubna Arshad Cllr Dr Hosnieh Djafari-Marbini Cllr Simon Ottino Please note all ward Cllrs were consulted/ informed but due to time	10/10/24

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but please note that Cabinet Members must be consulted first.	constraints, Cllr Djafari-Marbini was unable to respond in writing.	
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This form must be completed and sent to Committee and Member Services **as soon as reasonably practicable** after the decision is made. Prompt notification is particularly important for **key decisions** which are subject to call-in, as the call-in deadline is 2 working days from the decision notice being published. Before completing the form please refer to the notes below

NOTES

The law¹ requires the Council to record executive and non-executive decisions taken by officers under delegated powers and to publish them on the Council's website.

These requirements **apply** to decisions that would have been taken by Council or the Cabinet if delegated powers had not been given to an officer:

- under an express delegation granted at a meeting of Cabinet, Council or a Committee.
- under a general delegation (where responsibility is delegated in the Constitution) and the effect of the decision is to:
 - grant a permission or licence;
 - affect the rights of an individual;
 - award a contract or incur expenditure with a value in excess of £10,000;
 - award a contract with a value in excess of £10,000 but less than £1,000,000;
 - acquire or dispose of freeholds or leaseholds with a consideration or premium in excess of £10,000 but less than £500,000;
 - grant to new tenants or dispose of leases with a rental value in excess of £10,000 but less than £125,000 (this excludes assignments, holding over and rent reviews);
 - grant 'project approval' for projects in excess of £10,000 but less than £500,000;
 - make a regulatory order which affects a number of people, for example a Public Space Protection Order or a Parking Place Order;

These requirements **do not** apply to:

- planning and licencing matters where there are established arrangements for recording decisions: or
- decisions which are purely administrative or operational in nature

Officers making such decisions must complete a written statement containing details of the decision taken. A copy of this decision notice must be retained by the relevant service for at least 6 years and any background papers for 4 years.

Exempt or Confidential information

Information relating to a delegated officer decision does not have to be made public if it is exempt or confidential. Summary information from this decision sheet (excluding all exempt or confidential information) will be published on the Council's website.

Key or Non Key Decision

A key decision is an executive decision likely to have a significant effect on people living or working in at least two wards; or to incur spending or savings of £500,000 or more.

¹ the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012/2089 (Regulation 13(4)) and The Openness of Local Government Bodies Regulations 2014/2095 (Regulation 7)

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A key decision can only be taken and recorded here if notice of it has been published in the Forward Plan for at least 28 clear days. Key decisions taken by officers may be “called in” by any four councillors or the Chair of the Scrutiny Committee within two days of the notice of decision being published.

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